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Shareholder Communication Policy
Vita Life Sciences Limited
("VLS")
ABN 35 003 190 421

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Shareholder Communication Policy

Vita Life Sciences Limited

1. SUMMARY

- 1.1 The Board of Directors of Vita Life Sciences Ltd ("VLS" or the "Company") has established the Communication Policy to promote open, clear, accurate and effective communications with its Shareholders (both individual and institutional) about matters affecting the value of their investment in Vita Life Sciences Limited.
- 1.2 The Shareholder Communications Policy endorses the Australian Securities Exchange (ASX) Corporate Governance Council's Corporate Governance Principles and Recommendations (4th Edition).
- 1.3 This policy shall be available publicly on VLS's website:
www.vitalifesciences.com.au

2. METHODS OF COMMUNICATION

- 2.1 VLS strives to ensure that all communications with its Shareholders are consistent, informed in a timely manner and readily accessible of all major developments affecting VLS and all Subsidiaries in the Group. Information is provided to shareholders and other stakeholders through various channels below.
- 2.2 Copies of all material market announcements shall also be made available to the members of the Board promptly, upon its release to the Australian Securities Exchange ("ASX").
- 2.3 **Website-** Vita Life Sciences Limited's website (www.vitalifesciences.com) will be updated on a regular basis and contain information including:
 - History and operations of Vita Life Sciences Limited;
 - Background on the Company's Board and senior management;
 - VLS half-yearly and annual reports;
 - Presentations to investors and financial analysts;
 - The Company's Corporate governance statement and other policies and charters.
- 2.4 **ASX Announcements-**The Company makes announcements of all information to the public through the ASX, pursuant to the Corporations Act 2001 (Cth) (Corporations Act) and listing rules (Listing Rules) of the ASX.

Such announcements include:

- Notices of meetings and explanatory materials;
- Presentations to investors and financial analysts;
- VLS half-yearly and annual reports;
- General information on the Company and its activities; and
- All other Company announcements as required by the ASX.

Shareholders are therefore encouraged to visit the ASX website to obtain the latest Company's announcements.

2.5 Annual Report-The Annual Report contains key financial information about the Company, as well as important operating and corporate information. The results are released to the ASX and made available on VLS's website.

A printed copy of the annual report is only sent to shareholders who elect to receive one. Electronic copies of the annual report are only sent to shareholders who have provided their email address.

Shareholders who wish to receive a printed copy of the annual report or an electronic copy of the annual report should contact VLS's share registry.

A copy of the Annual Report are either emailed or mailed to shareholders on request.

2.6 Half-year and full-year results -The preliminary financial results for the 31 December full-year end are reported in February each year. The financial results for the 30 June half-year end are reported in August each year.

As the half-year and full-year results are announced to the ASX pursuant to the Listing Rules, they will be available to shareholders in the same manner as other ASX announcements. In addition, the results will be accessible via the relevant section of VLS's website.

Presentations to be made to investors and analysts are first released to the ASX and will then be made available to all shareholders and the public under the relevant section of VLS's website.

2.7 Annual General Meeting (AGM)-The AGM of the Company is the primary forum that provides an important opportunity for shareholders to express their views to the VLS Board and management and to vote on the resolutions. The Company usually holds its AGM in May each year.

- The Company considers general meetings to be an effective means to communicate with Shareholders.
- The Company provides information in the notice of meeting that is presented in a clear, concise and effective manner.
- Shareholders can submit questions in advance of the AGM, and if responses are not addressed in the Company's presentation, the questions and answers can be addressed separately when the meeting results are announced.

The Notice of Meeting and proxy form will be distributed to all shareholders prior to the AGM within the prescribed time set by the Corporations Act. The Company will inform shareholders of the date, time and location of the AGM.

All shareholders and other interested parties are encouraged to attend the AGM physically or to appoint proxies to attend and vote at such meetings for and on their behalf if they are unable to attend. The AGM will give them an opportunity to ask questions and comment on the results, operations, strategy and/or management of VLS and/or on the conduct of the audit and preparation and content of the auditor's report and meet key personnel. An update of the Company's activities will also be provided through a presentation at the AGM.

The Chairman and Managing Director's addresses and voting results are released to the ASX. All shareholders who are unable to attend these meetings are encouraged to communicate or ask questions by writing to the Company.

The Company's auditor will be requested to attend the AGM and be available to answer shareholder questions and comment on matters relating to the audit.

The Chairman's address and Managing Director's address will be lodged with the ASX prior to the commencement of the AGM.

3. SHARE REGISTRY

- 3.1 Shareholders with any questions related to their shareholding should contact the appointed VLS Share Registry.
- 3.2 Alternatively, shareholders can contact the Company Secretary via email at enquiries@vitalifesciences.com.au

4. DIVIDENDS

- 4.1 VLS normally pays dividends around March and September. Shareholders should retain, for taxation purposes, statement of dividend payments.
- 4.2 The following options are available to shareholders regarding payment of dividends:
 - By direct deposit to an Australian bank, building society or credit union account
 - By cheque payable to the shareholder in Australian dollars (lost or stolen cheques should be reported immediately to the VLS Share Registry, in writing, to enable stop payment and replacement)
- 4.3 Payments are electronically credited on the dividend date and confirmed by a payment advice sent to the shareholder.

5. COMMUNICATION WITH THE COMPANY

- 5.1 Shareholders may, at any time, direct questions, make a request for publicly available information and provide comments and suggestions to Directors or management of the Company. Such questions, requests and comments can be addressed to the Company Secretary of Vita Life Sciences Ltd by mail to:

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Kirrawee NSW 2232
Australia

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